



## **The 11th “Shiseido Female Researcher Science Grant”**

### **Application Guidelines**

Shiseido Female Researcher Science Grant Office

Revised: September 1, 2017

#### **1. Purpose**

To contribute to the development of research by supporting the activities of talented female researchers

#### **2. Target Disciplines**

The disciplines of natural science (application for either the science-and-engineering field or the life-science field)

During this, interface and colloid chemistry applications will be particularly welcome.

#### **3. Target Applicants**

Female researchers who will conduct research in a disciplines of natural science at a Japanese university or a public research facility in Japan during the grant period

- There is no restriction in terms of age or nationality.
- References are unnecessary. This is a completely open application system in which anyone is free to apply.
- Individuals who are researchers who already have a leadership role (professors, etc.), graduate/undergraduate students, or corporate-affiliated researchers at the time of application are ineligible.

#### **4. Grant Amount / Number of Grants**

One million yen per grant, with a maximum of 10 grants being awarded

#### **5. Grant Funded Research Period**

The 11th Grant Period: One year from June 2018 to May 2019

#### **6. Uses of Grant**

Research expenditures (test reagent costs, lab equipment costs, etc.), employment of research

assistants, etc.

## 7. Application Method

After thoroughly reading the application guidelines, please prepare articles 1, 2 and 3 (listed below) and send them to the address listed below.

- (1) The 11th Shiseido Female Researcher Science Grant Application Form: Hard copy (one (1) copy of the application printed on A4 size paper), digital copy recorded on external media (one (1) CD-R or DVD-R containing the application file in Excel format).
  - (2) Reprints of papers: Published papers related to your submitted research topic in which you are the first author; Save PDF files of one or two representative papers on external media (CD-R or DVD-R). If no PDF file is available, attach one reprint (or one copy) of each paper.
  - (3) Other reference materials: Save PDF files on external media (CD-R or DVD-R) should you have reference materials to your submitted research topic (refer to the application form 3-(3)).
- Please download the application form from the “Shiseido Female Researcher Science Grant” website: <http://www.shiseidogroup.jp/rd/doctor/grants/science/>
  - To see the Excel file, you need Microsoft Excel for Windows or for Macintosh.
  - Both Japanese and English versions of the application form are available, but as a rule we require all applicants to fill out the Japanese version. If you use the English version, be sure to attach a summary in Japanese.

### [Submission address]

Application Acceptance Section, Shiseido Female Researcher  
Science Grant Office

c/o Medical Information Division, International Medical Information Center

Shinanomachi Rengakan 2F, 35 Shinanomachi, Shinjuku-ku, Tokyo 160-0016

## 8. Deadline **All entries must arrive by Wednesday, November 15, 2017.**

## 9. Evaluation Criteria

**The “Shiseido Female Researcher Science Grant” supports you in the aspiration to become a leading researcher. We welcome unique, creative research projects that have the potential to expand your field of research.**

Judges from outside Shiseido (in alphabetical order: Associate Professor Ikuko Kakizaki of Hirosaki University, Specially appointed Professor Kashiko Kodate of The University of Electro-Communications, Professor Takashi Kondo of Tokyo University, Professor Kimiko Yabe

of Fukui University of Technology) as well as judges from within Shiseido will objectively assess the following criteria in order to make their decision.

(1) Criteria Pertaining to the Research Topic

- The background, purpose and social significance of the research
- Validity of the research project (the concreteness and logic of the plan in regard to the purpose, as well as its potential to accomplish the project objective)
- The uniqueness (creativity and innovation) of the research

(2) Criteria Pertaining to the Researcher

- Research achievements, self-motivation, enthusiasm, thought process as a researcher in a leadership role, etc.

## **10. Announcement of Results from Judging**

All applicants will be notified of the results in or after March 2018. After June 2018 the names of the winners and research titles for which they applied will be posted on this homepage, and a press release will be issued.

- In or around July 2018, we will hold a research grant certificate award ceremony as well as a presentation of the previous year's grant recipients' research results and a networking event at Space FS Shiodome. We require you to attend the ceremony and ask that you listen to the presentations of research results from the previous year.

## **11. Research Reports**

All grant recipients are required to submit research reports as outlined below:

- (1) Written research reports: Prepare and submit a written report that details the results of the year's research as well as your future research plans. We also require you to submit a written accounting report that records detailed usage of the grant money (due within two months of the end of the research period).
  - (2) Research-report conference: All recipients are required to attend a research-report conference scheduled to take place at Space FS Shiodome, where they will present the results of their respective research (scheduled for July 2019). We will bear the costs for lodging and domestic travel related to this conference.
- We ask for your active participation in academic presentations in order to share the research results achieved through use of the grant money. If you give an oral presentation at an academic conference or publish it in an academic journal, be sure to specify that the research was conducted "through funding from the Shiseido Female Researcher Science Grant."

- Please contact our office as quickly as possible in the event you stop your research due to circumstances such as pregnancy, childbirth, care-giving, illness or the occurrence of a disaster during the research period for which the grant is given.

## **12. Rules and Precautions**

- Individuals who will receive (or plan to receive) other research grants during the grant research period for this grant should apply only after they have confirmed that the rules of the other research grant they will receive (or plan to receive) state that “it is possible to receive additional research grants.” You may receive other research grants in addition to this grant.
- Our company is endeavoring to end animal testing in the development of cosmetic products (<http://group.shiseido.co.jp/csr/challenge/experiment/>). All applicants should be aware that research topics that include animal testing related to the development of cosmetic products will also be judged as to whether or not such research is compliant with these measures.
- Please be advised that we will not return any materials that are submitted to us.
- Please understand that we cannot respond to inquiries regarding the receipt of application materials or the selection of grant recipients.
- Occasionally, we may ask all grant recipients to submit opinion pieces, etc., and publish them in a newspaper, in magazines, on the Internet, etc. We may also ask the grant recipients to participate in company activities pertaining to this grant (activities including but not limited to speaking engagements or public relations). We request your participation in these activities.

## **13. Handling of Personal Information**

- Shiseido Co., Ltd. (hereinafter Shiseido) will use the personal information submitted with your application (hereinafter personal information) only to review your application, to manage the grant, to respond to inquiries and to send information to you from our office in accordance with the Personal Information Protection Policy of Shiseido ([http://www.shiseido.co.jp/privacy\\_info.html](http://www.shiseido.co.jp/privacy_info.html)). If the names of joint researchers are entered on the application form, it is your responsibility to obtain their consent for the purpose of the use of personal information, etc. Personal information will be appropriately kept in accordance with the Personal Information Protection Policy and internal rules of Shiseido under a strict management system. Shiseido may outsource the management of personal information to a third party to use the information for the above purposes, and the outsourcee may contact you. In addition, if information is requested by public agencies, etc., pursuant to the provisions of the law or for the public interest based on these provisions, the minimum necessary information may be disclosed or provided.
- Requests for disclosure, modification and deletion of personal information should be addressed to Shiseido Female Researcher Science Grant Office (E-mail: [grant\\_jimukyoku@to.shiseido.co.jp](mailto:grant_jimukyoku@to.shiseido.co.jp)). The requests will be handled promptly after identity verification. The role of the “Chief Privacy Officer” of Shiseido is

assumed by the Director of Compliance Department. For details, refer to “Handling of Personal Information” of Shiseido (<http://www.shiseidogroup.com/privacy-policy/>).

## **The 11th “Shiseido Female Researcher Science Grant”**

### **Guidelines in Preparing the Application Form**

#### **<Application Form in General>**

- (1) Please proceed with the application once you have thoroughly read the application guidelines and consented to the handling of personal information.
- (2) Do not enter a receipt number.
- (3) Please mail both a hard copy and a digital copy of the application recorded on external media.
  - Hard copy × 1: Printed on size A4 paper; be sure to proofread and check for formatting issues. There is no page restriction.
  - External media × 1: The application file in Excel format should be saved in CD-R or DVD-R. PDF files of your papers should also be saved in the CD-R or DVD-R (If no PDF files is available, enclose one reprint for each paper).
- (4) Please fill in your answers in a brief, specific manner. Underline the important points and try to use expressions that are easy to understand. You cannot change the size of the entry space (cells). Please make appropriate adjustments through measures such as decreasing the font size. Each cell has a capacity of 1,024 characters.
- (5) Please do not leave any section blank. We will not consider applicants who submit incomplete application forms.

#### **<Regarding Research Grants Received from 2013 to 2017>**

- Please enter the grant name and amount, regardless of whether it was a public research grant or a research grant from a private institution.
- List the research grants you received as a “lead author” from 2013 to 2017, starting from the most recent grant received (include grants you are planning to receive during the fiscal year 2018).
- List only the major grants you have received, if you have received more than five.
- You may also list the research grants you received before 2012 only if you have stopped research for a period of time in the past five years due to circumstances such as childbirth or child-bearing. In that case, please be sure to enter specific reasons in the remarks column.

## <A Brief Explanation of Your Research Topic>

Please enter a brief description (a catchphrase) to be used in communicating your research in an easy-to-understand way to non-specialists, such as middle and high school students (generally, it should be approximately 10 to 25 words). We may release this description to the press during the presentation of the grant recipients as a supplement to the submitted research topic.

## <Publication of Original Papers>

List your original papers that have been published during the past 5 years, starting with the most recent, according to the following rules:

- List papers related to the research topic in your application (papers that you think are important, papers in which you were central in carrying the research, up to a maximum of 10 papers).
- Papers must have been peer reviewed. Do not list meeting abstracts or proceedings.  
We are aware that in certain research area, research articles are uploaded to preprint servers for review on the internet, instead of being submitted to peer-reviewed journals. If you have to, or would like to list such articles, please let us know by email.
- Paper information: List the authors' names (underline the applicant's name), the title, name of the journal (official name), ISSN (online edition and print edition), volume, pages.
- Year of publication, author information, content of the paper: Select from the items in the pull-down menu.
- Save the paper PDF data for 1 or 2 representative papers on an external disk recording medium (CD-R, DVD-R, etc).

### [Inquiry address]

Application Acceptance Section, Shiseido Female Researcher Science Grant Office  
c/o Medical Information Division, International Medical Information Center  
Shinanomachi Rengakan 2F, 35 Shinanomachi, Shinjuku-ku, Tokyo 160-0016  
TEL 03-5361-7089 (Open weekdays from 9:00 to 17:00, closed 11:30 to 12:30))

URL <http://www.shiseidogroup.jp/rd/doctor/grants/science/>

※Please send e-mail inquiries through the above URL.